YWCA Toronto

LITERACY AND ESSENTIAL SKILLS PROGRAM

AN ACADEMIC UPGRADING AND CAREER PREPARATION PROGRAM FOR WOMEN

A seven-week instructor-led career planning and employment skills upgrading program, tailored to suit participants educational and/or employment goals. Participants enhance their literacy skills in preparation for further training, education and employment and/or to prepare for the General Educational Development (GED) examination.

By the end of this program you will,

- Improve your literacy and business math skills
- Learn the essential skills for employment
- Improve your skills so that you can be successful in school or work
- Be ready to write the GED examination (as an option)
- Have an individual action plan identifying your strengths and needs
- Improve your employment prospects
- Be provided with ongoing and post program support, individual mentoring, coaching support and/or placement opportunities

Admission Requirements

 Intake assessment required. Acceptance into the program is subject to test results on math, reading, writing, and grammar.

Course Value: Free training to women on Ontario Works.

Location: 3090 Kingston Road, Suite 300 B, Scarborough, ON

Registration Information

Contact us to set up an intake appointment or *Ontario Works* Caseworkers can register and refer new clients through their internal processing system.

Contact Us

T 416.269.0091 x231 **F** 416.269.0114 **E** ywcatrainingcentre@ywcatoronto.org **W** ywcatoronto.org/employment







Our clients say...

"The small group size and the wonderful instructors who were willing to work with us individually made this program outstanding."

"I enjoyed the friendly atmosphere and knowledgeable instructors."

"The GED preparation helped me to fullfill my vision of pursuing post-secondary education."